

## Independence & Conflict of Interest Policy

Regulation 9 of The Building (Approved Inspector etc) regulations (2010) sets out the requirements for the independence of approved inspectors. Whilst the regulation makes an allowance for Approved Inspectors to have a design involvement on some 'minor works', we adopt a zero policy to having any professional or financial involvement in any of the work we are involved, whether "minor" or "not minor".

No employee or consultant working for the business is permitted to work, in any capacity on any project that they may have a link with no matter how small, whether financial, family, professional or otherwise. Staff and consultant must declare any known conflict of interests at the outset of a project. We operated zero tolerance approach and any member of staff or consultant found to have contravened this policy will be disciplined.

A copy of the code of conduct and operational standards is provided to all staff on their induction, when joining the business. External consultants are informed of the need to abide to the Code of Conduct and Approved Inspector regulations at the appointment stage of each and every project.

At the fee calculations stage all staff are required to raise any knowledge, links or connections to the client that may contravene regulations 9.

In addition to the above we also adhere to the guidance of the Building Control Alliance & the Association of Building Control Approvers. Adopting the guidance throughout our manuals and training, especially in relation to the need to safeguard the impartiality of our business.

Steven Lonsdale Managing Director

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